

DEVELOPMENT OF ADMINISTRATIVE RULES/ BOARD REVIEW

Code **CHA/CHB** Issued **12/02**

Purpose: To establish the basic structure for the development and review of administrative rules.

Often policies of the board are accompanied by regulations and exhibits that are referred to as administrative rules. These regulations are generally drawn up by the administration to execute the policies of the board.

The board delegates to the director the function of formulating and designing the detailed arrangements under which the center operates. These regulations and detailed arrangements are the administrative rules governing the center. They must be, in every respect, consistent with the policies adopted by the board.

In the development of rules and procedures for the operation of the center, the director will involve, at the planning stage, those who would be affected by such provisions.

The board will approve administrative rules when such approval is required by law or otherwise advisable. The director will have freedom, however, to issue additional rules, regulations and procedures provided they are in harmony with board policies.

The board reserves the right to review and veto administrative rules should they, in the board's judgment, be inconsistent with the policies adopted by the board.

(Cf. BGC/BGD)

Adopted 12/17/02